

May 8, 2023

*Regular Meeting Minutes*

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NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of **Regular** Meeting: May 8, 2023

The Board of Directors met publicly, on May 8, 2023 at 6:00 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public and available remotely on Zoom by request.

**CALL to ORDER:** 2022-23 Board Chair Scott Duffner called the meeting to order at 6:01 pm

**Pledge of Allegiance**

1. **Roll Call of Board Members**

Scott Duffner:	Present
Mark Herinckx:	Present
Shane Forman:	Absent
Dwight Roth:	Present
Buck Church:	Present

**Also Present:** Superintendent Gail Buermann, VP / AD Jim Missel, Board Secretary Janet Waldron, and 2 patrons of the district.

2. **Review of the Agenda**

**Changes:**

**Discussion:**

**Motioned by:** Dwight Roth

Seconded by: Buck Church- to approve the May 8, 2023 Agenda as presented.

**Vote:** Aye-4, Nay - 0, Absent -1

**Result:** Motion Carries

3. **Approval of the Minutes**

**Changes:** Add special Meeting of April 24, 2023

**Discussion:** No further discussion

**Motioned by:** Dwight Roth

Seconded by Mark Herinckx to approve the April 10, 2023 regular meeting minutes and the April 24, 2023 Special Meeting Minutes.

**Vote:** Aye -4, Nay- 0, Absent -1

**Result:** Motion Carries

4. **Review of the Bills**

Bills are presented for Board Member review:

**Discussion:**

**Questions:** Why is First Student bill so high? We had another 5 week span and had lots of repairs that were suddenly billed

5. **Public Comment:**

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A. Leon Baker: Question about Jon Murphy's public comments and whether the board resolved it. The board is not at liberty to discuss this since it is a personnel issue and Jon is not present.

**6. New Business**

A. MidState Ballot – The board chooses not to fill out and submit the ballot.

**7. Superintendent's Report**

**A. Budget/Financial:**

**Speaker(s):** Gail Buermann

**Attachments:** A1, A2

**Reports:**

1. Enrollment/Registration Report was presented:
2. Sara's financial report was not submitted this month:

**ACTION(S):** No action items

**B. Maintenance/Facilities:**

**Speaker(s):** Gail Buermann

**Attachments:** B5a and B5b

**Reports:**

1. Maintenance Report: No report from Gary at this time
2. Dugout Update
  - Size: 40'L x 8'W x 9'H (1' taller than standard)
  - One container is at Buck's; Gary said this morning that the second one is at Troy Fines now; He will coordinate set-up with Duane Hand ASAP.
3. Gym AC Purchase
  - Expenditure was approved by ODE, to be included in the ESSER III grant. Gary is waiting on a quote from Jason Curtis.
4. Greenhouse Fund
  - Expenditure was approved by ODE, to be included in the ESSER III grant. Will not start working on this until after June.
5. CAT 6 Cable Project
  - Expenditure was approved by ODE, to be included in the ESSER III grant. Scheduled to be done this summer.
6. Site Assessment
  - Review attached reports.
  - Many comments for improvement have to do with signage. Overall, they were very pleased with our facility, equipment and procedures.
  - Actions to be taken are in accordance with our priorities as a district.

**ACTION(S):** No action items

**C. Transportation:**

**Speaker(s):** Gail Buermann

**Attachments:** C1, C2

**Reports:**

1. Monthly Report was presented. There were some repairs on a few buses this month.
2. Bus Purchase (*See attached*)
  - See the New Bus Proposal from Western Bus
  - This bus was ordered prior to the May 1 deadline

**ACTION(S):** No action items

**D. Student Issues, Athletics/Activities:**

**Speaker(s):** Jim Missel

**Attachments:** None

**Reports:**

1. Athletic Director's Report: MS and high school student grade issues. Baseball won their 1<sup>st</sup> game in 3 years. We had a cancelled game today and will reschedule at a later date. Jim has been working on the basketball shot clock issue for next year.

**E. Academics, Curriculum and Assessment:**

**Speaker:** Cameron Mitchem

**Attachments:** None

**Reports:**

1. Principal's Report: Reader Board is going. Nick is still learning how to use it. Vans –We are still waiting. Attendance is still 86-88% Cameron attended the job fair in Portland. Attendance was still down from COVID but Cameron had some conversations with potential applicants. Prom was well attended by our students and Paisley. May 16<sup>th</sup> we will hold our 2<sup>nd</sup> Night of Excellence. May 18<sup>th</sup> is the Drama play. The cost is \$20 per ticket.

**F. Personnel/Human Resources:**

**Speaker(s):** Gail Buermann

**Attachments:** 3a, 3b, 3c

**Reports:**

1. Classified:
2. Confidential: None at this time
3. Certified:
  - a. Accept resignation of Sue Ingalsbe
  - b. Accept resignation of Josiah Fritz
  - c. Accept resignation of Clark Simons
  - d. We are certain of one other elementary position that will be open but have not yet received a letter of resignation.
4. Administrative: None at this time
5. Extra Duty: None at this time

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**ACTION(S):**

**3abc. Motioned by Buck Church**, seconded by Dwight Roth to accept the resignation of Sue Ingalsbe, Josiah Fritz and Clark Simons thanking them for their great service effective June 30, 2023

**Vote:** Aye –4, Nay- 0, Absent -1

**G. School Board Business, Policy Update:**

**Speaker:** Gail Buermann

**Attachments:**

**Reports:**

1. Incident Training Day – Gail discussed how this event went. Good attendance and very useful information for staff and agencies involved.
2. Legislative Update:
  - a. SEI update was given. The board can always contact Jim Green about info on this.
  - b. Abbreviate School Day – All of these decisions have been made by the special education team in the past but now these decisions will only be made by the parents.
3. RFP for Attorney of Record Services
  - a. See policies DJC and DJC – AR
  - b. If you wish to hire a different Attorney of Record, we need to follow policy and the Personal Services RFP for doing so.
  - c. Information to consider: Business attorney vs. School Law attorney
  - d. To move forward with the RFP process, we will need to add it to the June agenda as an action item.

Gail will need time to look at our contract with GHR and to create an RFP. Buck encourages the board to decide to go out on an RFP no matter the cost to find an attorney more in line with community values. Buck thinks it is important for the board to instruct Gail to seek advice first from whomever the board designates. Dwight would like to Gail to try to get a rough estimate of the cost of putting the RFP together.
4. July Board Meeting: Because of elections we will need to install new members in July.

**H. Upcoming events/dates:**

As presented

**8. Executive Session**

A. No executive session

**9. Unfinished Business:**

A. None at this time

**10. Questions and Comments from Board Members:**

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**11. Future Agenda Items**

A. Attorney of Record RFP vote on June Agenda.

B. Daniel Tague would like to come and speak to the Board about the Incident Training day at the June meeting.

C. Adopt 2023-24 Budget

**12. Adjournment**

No further business presented; the meeting adjourned at 7:04 p.m.

ATTEST:

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*Scott Duffner,*

Board Chairman

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*Janet Waldron,*

Board Secretary

**Minutes approved at the 6/12/23 Board meeting**